

Annual General Meeting  
Canterbury High School  
October 24, 2015  
12.25pm – 12.45pm

### **Minutes**

Total number of attendees: 20

Liko Yamane, Alycia Middleton, Anne McKerral, Graydon Miles, Michelle Iznardo, Cynthia McMinn, Elizabeth Boston, Kathleen Rios, Catherine Cabasson, Sarah Gauld, Susan Wooltorton, John Kung, Judy Olmstead-O'Regan, Kathryn Cobbler, Sam Generoux, Marion Arthur, Norman Robertson, Lily Guo, Brenda Baxter, Roland Aubrey

Total number of proxy ballots: 13

1. Approval of the agenda: John Kung (1), Susan Wooltorton (2)
2. Approval of Minutes from the 2014 AGM: Sam Generoux (1), Susan Wooltorton (2)

3. Reports

Artistic Directors Report (Michelle Iznardo) – see report attached to the minutes

President's Report (Alycia Middleton) – see report attached to minutes

4. Financial Report (Anne McKerral with General Manager Liko Yamane) – see report attached to the minutes

**Motion: that the unaudited financial statements of the NCSSM for the financial year-ended August 31, 2015, as approved by the directors, are accepted.**

Marion Arthur (1), Sarah Gauld (2), vote unanimous

5. Election of Directors commencing October 24, 2015 until the next AGM:

**Motion: that the following individuals are elected as the Directors of the National Capital Suzuki School of Music: Andrew Davidson, Anne McKerral, Alycia Middleton, Chantal LeBlanc, Cynthia McMinn and Elizabeth Boston**  
Susan Wooltorton (1), Catherine Cabasson (2), vote unanimous

6. Dispensing with Appointment of Public Accountant

**Motion: that the members of the NCSSM dispense with the appointment of a public accountant with respect of the financial year-ending August 31, 2016 and all prior financial years.**

Sarah Gauld (1), Marion Arthur (2), vote unanimous

#### 7. Questions/Answers

Question: why are the student numbers declining?

Answer: this is primarily due to the loss of two faculty who left the school. Many of the students stayed with their teachers.

Question: what is being done to increase student numbers and how long can we sustain the reduction?

Answer: Two new faculty members have been hired. This year the Board will focus on advertising and marketing to recruit new families and students.

**Motion: to close the meeting (12.45pm)**

Susan Wooltorton (1), John Kung (2)